



PURCHASE ORDER
CITY GOVERNMENT OF PASIG

Agency Name

Supplier : SEDNA AIRE SERVICES AND SOLUTIONS INC.
Address : 2/F No. 28 Eugenio Lopez St., South Triangle, Quezon City

P.O. No. : 23-06-0249
Date : 06/02/2023
Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Pasig Elementary School - Division Office
Date of Delivery : -

Delivery Term : 10 Calendar Days
Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	LOT/S	1	<p>General Cleaning of 42 Solar Assisted Airconditioning Units installed @ Pasig Elementary School Gym</p> <p>1. The Service Provider shall provide the labor, supplies/materials and equipment to complete the project, including scaffolding for cleaning ceiling suspended units.</p> <p>2. Services also include diagnostic of the units and recommend possible repairs.</p> <p>3. The one-time cleaning diagnostic of the units will be done within 15 Calendar days.</p> <p>*Purchase Order shall cover all items found in the Terms of Reference and Request for Quotation. ***** <i>Nothing Follows</i> *****</p>	123,900.00	123,900.00

Procurement of Service Provider for the General Cleaning of Air Conditioning Units @ Pasig Elementary School Gym for the use of Division Office

Control No. **4475**

GRAND TOTAL :

Php 123,900.00

Total Amount in Words *One Hundred Twenty-three Thousand Nine Hundred Pesos Only.*

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

MARY ELLEN YCASIANO
(Signature over printed name of Supplier)
06/02/23
Date

VICTOR MA REGIS N. SOTTO
(Authorized Official)
City Mayor

Requisitioning Office/Dept. :

RUTH F. ROMANO
(Authorized Official)

Funds Available :

JUVY A. CUENCO
Chief Accountant

Amount : ₱ 123,000.00
OBR No. : 106-2023-02
0152-1061